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Company stamp

……, on .....

CONFIRMATION
of completing the internship

I confirm that under the concluded agreement No. ..... Mr/Ms ...., student of Lodz University of Technology, register number ....., completed an internship in the period from ..... to .....

During the internship, the student became acquainted with the following issues related to the field of his/her studies:

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All the above find its confirmation in the supplemented practice log (App. 4a).

The level of achievement of the assumed learning outcomes by the internship student

Learning outcomes in terms of knowledge, skills and social competences specified in the study program[1]		Assessment of the degree of achievement of the assumed learning outcomes[2] (select appropriate)		
		fully achieved	partly achieved	not achieved
□	*Familiarization with the organization of work in offices, business entities, organizational units or institutions*			
□	*Familiarization with the technique of maintaining documentation at individual workstations and its correct management*			
□	*Familiarization with the existing dependencies between individual participants representing various branches*			
□	*Ability to work in a team and communicate in a technical language*			
□	*Ability to use the knowledge and skills acquired in the course of study*			

Assessment "partially achieved" and "not achieved" requires justification in the comments.

Comments .....
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Signature of the person responsible for the implementation of the internship
on the part of the Workplace/Company

[1] is to be completed by the supervisor of student internships
[2] is filled in by the person responsible for the implementation of the internship on the part of the Workplace/Company